



**Welcome and thank you for considering Aldridge Gardens
for your corporate event!**

Our experienced staff is committed to providing the highest quality service throughout the planning and execution of your event. At Aldridge Gardens, we want to help make your experience unique and unforgettable! This facility rental packet will provide you with some of the information you will need to start planning.

Aldridge Gardens Contact Information

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CORPORATE MEETINGS AND GROUP EVENTS

PRICING

Monday – Friday	8am - 5pm	(4-Hour Minimum)
Sunday	8am – 3pm	(4-Hour Minimum)

Pricing Includes:

- Setup and breakdown of tables and chairs.
- Wireless internet connection, sound system (Art Gallery), A/V equipment and screen.
- Standard furnishings include: 6’ rectangle tables, 48” round tables, 60” round tables (pavilion), with black padded chairs or white folding chairs.

Additional Fees:

- Coffee service provided by Aldridge Gardens for 30 people for up to two hours is \$30.
- Soft drinks & bottled water - \$1.25 each. Pitchers of water are complimentary.
- Food and beverage must be ordered from the approved vendor list. Snack breaks available at per person price.
- White table linens for 6’ tables are complimentary. There will be an additional cost for round or specialty linens.

FACILITIES

ALDRIDGE ART GALLERY AND MUSEUM

Aldridge Art Gallery and Museum offers a great location for corporate retreats, receptions, planning sessions, team building, reunions, and more. The Art Gallery and Museum features the work of local and national artists, open to a large brick patio which offers a spectacular view of a 5-acre lake. All rooms are multi-functional and set up is flexible. The patio is tented and heated during winter months (Nov. 1- Mar. 15).

PAVILION

The Pavilion is the perfect setting for large team building retreats and meetings. The open-air facility features 2400 square feet of covered area plus an additional 600 square foot patio. A small amphitheater provides additional seating and the shade garden lawn area may be used as well.

ALDRIDGE
GARDENS
NATURE AND ART IN BALANCE

FACILITY CAPACITY

Room Name / Floor #	Total Guests	Banquet Style	Theatre Style	Classroom Style	U-Shape
Pavilion	250	150	200	50	40
Entire House (Without Patio)	100	72	N/A	N/A	N/A
Art Gallery	72	48	60	30	30
Patio	70	36	70	30	30
Sunroom	24	24	20	N/A	15
Museum	20	12	20	N/A	9